

Donald G. Wells
Alumni Golf Tournament
Cal Poly Pomona ASCE



ASCE Student Chapter

California State Polytechnic University, Pomona

2020 Cal Poly Pomona ASCE 6th Annual Donald G. Wells Alumni Golf Tournament - Notice of Postponement

MEMORANDUM

Date: March 19, 2020

To: Registrant

From: Maryn Santiago and Elizabeth Aguilar, CPP ASCE Alumni Relations Chairs

Subject: Notice of Postponement

Attachments: CSU Mandate, Notice of Postponement, Memorandum & Form

Dear Registrant,

The health and welfare of the CPP community are important to the ASCE Student Chapter. Thus, in response to the developing COVID-19 situation, we have decided to postpone the 6th Annual Donald G. Wells Alumni Golf Tournament. This event has been rescheduled for Friday, September 18, 2020. Tournament registration will be put on a temporary pause and will resume in due course.

We would like to extend our gratitude to those who have already registered and shown interest in supporting our students. Proceeds made from the annual tournament through our sponsors have gone directly to our student chapter, project teams, and scholarships.

Moving forward, there are a couple of options available to currently registered sponsors. We ask that each sponsor fill out the attached form and submit via email to cppasce.alumni@gmail.com by **April 10, 2020**.

For the most up-to-date information regarding all spring events, please visit our new website page cppasce.org/spring-events. A specific tournament resource page has been launched and can be viewed at cppasce.org/golf-tournament-2020.

Thank you for your continued patience as we work collectively to keep our campus and community safe and healthy. If there are any questions regarding the form or upcoming events, please feel free to contact us.

Maryn Santiago and Elizabeth Aguilar
Alumni Relations Chairs 2019-2020
Cal Poly Pomona ASCE Student Chapter
California State Polytechnic University, Pomona
cppasce.alumni@gmail.com
(909) 552-3919 | (661) 839-9318



Sponsor Information

Contact Person: _____

Company Name: _____

Address: _____

City, State: _____ **Zip Code:** _____

Phone Number: _____ **Email Address:** _____

☐ **Option A: I would like to remain a registered sponsor and participant.**

- All participants will remain on the player roster and sponsorship title will be kept.
- Associated sponsorship package benefits will still be applicable.

☐ **Option B: I would like to convert my sponsorship to a donation and withdraw registered participants.**

- Participants will be withdrawn from the player roster and monetary sponsorship will be converted to a donation.
- A follow-up email including donation information will be sent to those who choose this package.
- Associated sponsorship package benefits will still be applicable.

☐ **Option C: I would like to withdraw sponsorship and registered participants**

- Participants will be withdrawn from the player roster and refunds will be issued accordingly.
- Associated sponsorship package benefits will not be applicable.
- *Please Note: Refunds for payments made with a check may take up to 2-3 weeks to process; Refunds for payments made with a credit card may take up to 1-2 days to process.*